



## Godfrey-Lee GSRP

### **GSRP Associate Teacher 2026 - 2027 School Year**

**Employment Type:** Full-time

**Salary:** Starting at \$18.00 per hour- dependent on experience

**Summary of Job:** The Associate Teacher works with the Lead Teacher in the supervision, safety, and education of students utilizing the approved curriculum.

**Direct Supervisor:** The Associate Teacher reports directly to the Site Director

### **What We Offer**

We are building a team of professional, caring, energetic, early childhood educators who share our passion and dedication. At the Godfrey-Lee GSRP, we offer:

- On-site Director -- here to support you and help you be the best teacher you can be
- Professional development
- Support in lesson planning -- we provide access to comprehensive curriculum and lesson plans based on latest childcare research ("Life Essentials") and paid time to make your plans
- Educational technology that promotes learning and connections with families
- A safe and secure environment
- Opportunities for leadership and professional advancement
- Classroom supplies – we buy them, not you!

### **Benefits**

We want you to be successful as a teacher which means you need a life as well as a career. In addition to the support we provide to help you be a great teacher, we provide:

- Paid holidays
- Paid time off
- Medical Insurance
- Dental and Vision Insurance

### **Schedule**

- 8.5 hour shift- with a 30 minute unpaid break
- Monday to Friday
- No weekends

## **Job Description**

The Great Start Readiness Program (GSRP) Associate Teacher is responsible for assisting in all aspects of planning, assessing, and instructing 4-year olds based on needs of each child, and the requirements of the GSRP grant. The Associate Teacher is also responsible for:

- Assist in the preparation and implementation of lesson plans using approved curriculum, and work collaboratively and communicate plans with teaching team
- Follow the daily schedule as outlined in the curriculum and GSRP guidelines
- Assist with the screening and ongoing assessment of children and provide age-appropriate instructional support
- Meet with the Early Childhood Specialist as needed to ensure quality programming and maintain a high-level CLASS rating
- Attend staff meetings, workshops, and other scheduled program activities as requested
- Consider the Lead Teacher an essential member of the teaching team and collaborate with them to monitor behavior and support the educational process in the classroom
- Assist in organizing and participate in all family engagement events such as, home visits, conferences, open house, field day, and other school-wide events
- Assist in completing required progress reports and other paperwork
- Maintain inventory of classroom equipment, materials, and supplies
- Maintain current CPR/First Aid, Mandated Reporter, and all licensing certifications
- Maintain a high level of ethical behavior and confidentiality of information concerning the students and their families
- Treat children, parents, and staff with dignity and respect
- Perform other duties as assigned

## **Qualifications**

All candidates who wish to be considered for the position of GSRP Associate Teacher must possess one or more of the following criteria:

- Associates degree (AA) in Early Childhood Education or child Development or the equivalent; or a valid Preschool CDA credential;
- Willingness to earn a certificate or degree within two years of hire may be considered
- Certification in CPR and First Aid
- Professional experience working with children or in early childhood/elementary education, particularly with at-risk children

## **Additional Preferred Qualifications**

- Work effectively, make decisions, and problem solve collaboratively within a team
- Work well with diverse families and engage parents as full partners in their child's learning
- Strong communication and interpersonal skills to effectively interact with students, parents, and teachers

## **Physical Requirements**

- Employee must be capable of performing physical demands of the job, including but not limited to lifting, bending, stooping, squatting, and standing for long periods of time.

Godfrey-Lee GSRP with Steepletown is an equal opportunity employer. Employment is provided in a nondiscriminatory manner without regard to race, sex, color, national origin, ancestry, creed, disability and age.

If you wish to apply for the position or have additional questions, please send a resume, cover letter, or questions to the Site Director, Jen Barlage at [jen@steepletown.org](mailto:jen@steepletown.org).

